

UNIVERSITY OF ILLINOIS
ILLINI UNION
Agreement
For IUBazaar ("Event")

This Agreement is made and effective on the date of the last signatory between _____ **(Print Name and initial)** (hereinafter referred to as "Vendor") and the Board of Trustees of the University of Illinois, a body corporate and politic, on behalf of its Illini Union (hereinafter referred to as "Illini Union").

In consideration of the mutual promises and agreements of the parties hereto, as hereinafter set forth, the parties agree as follows:

1. The Event will be held in the Illini Rooms and South Lounge (locations) of the Illini Union from 10am -5pm on December 2 and December 3,2009.
2. The Vendor will pay a \$150 non-refundable fee per booth. Checks are to be made payable to University of Illinois and are due with the completed Agreement by the date listed in Item #19.
3. The Vendor will be assigned the following:
A 9x9 booth space consisting of two(2) chairs.
The Vendor is responsible for providing his/her own tables and display materials. If the Vendor is unable to do so, the Illini Union will provide up to four (4) tables (6'x32"x29" high) at a cost of \$5 per table. On the day of the Event, table rentals will cost \$10 each. The Illini Union will be unable to provide peg boards
4. The Illini Union reserves the right to determine the allocation and location of booth space. There will be 51 available booth locations and they will be assigned on a first come, first pay basis. Your booth will be reserved once your contracts (2 original copies), registration form and payment has been received. Failure to submit payment with registration will result in a delay in your booth assignment and potential loss of assignment pending other vendors completing the payment and registration prior to you.
5. Booths are to be set-up by the Vendor, between 7am and 9:30am on Wednesday, December 2, 2009 After load-in, vehicles must be parked elsewhere as directed by the Illini Union.
6. The Vendor agrees to arrive by 9am on Wednesday, December 2, 2009. If the Vendor fails to arrive by this time, the Vendor forfeits his/her booth and the space will be re-sold.
7. The Vendor is responsible for the supervision of the assigned booth during the operating hours of the Event. The Vendor is also responsible for the supervision of merchandise during load-in and load-out periods of the Event.
8. The Vendor is responsible for decorating the booth space. Nothing can be taped, tacked, or otherwise fastened to the walls, ceiling, chandeliers, or floors.
9. The Illini Union is not responsible for any theft or damage that may occur.
10. The Illini Union reserves the right to approve the types of items being sold by the Vendor. The University and its affiliates do not permit the sale of items bearing the Chief Illiniwek trademarked symbol or other Native American representations at University sanctioned events.
11. The Vendor is responsible for all monetary exchanges associated with his/her merchandise, including but not limited to the collection and payment of taxes associated with all merchandise sales as required by State law.
12. All merchandise which is not sold remains the property of the Vendor.
13. The Vendor must be loaded out of the Illini Union by 6:30pm on Thursday, December 3, 2009.
14. The Vendor agrees that the items offered for sale are original or that the Vendor will obtain any and all necessary clearances or licenses. The Vendor agrees that the items offered by the Vendor at the Event shall not infringe the intellectual property rights of others including copyrights and trademark rights. The Vendor agrees to pay any and all royalties or other payments required to be paid on items protected by intellectual property rights of others to insure that the University of Illinois is held free from all such liabilities or any other payments for liabilities connected with the Event.
15. In the event that either the Illini Union or the Vendor are unable to fulfill their obligations due to damage or destruction of the Event location by fire, national or local calamity or any unforeseen occurrence rendering the event impossible such as strikes, riots, war, or verified serious illness which requires hospitalization of the Vendor, neither the Illini Union nor the Vendor shall be held legally responsible for any damages arising from the cancellation of such Event.

16. The Vendor agrees to protect and save the University of Illinois, its officers, agents, servants, and employees, and each of them, harmless from any claims or causes of action of any kind of nature for mental or physical injury to person or damage to property which may be suffered or alleged to be suffered due in whole or in part to any act or omission to act of the Vendor.
17. The Vendor certifies it is not barred under 30 ILCS 500/50-5(a) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.
18. If the Vendor is an individual, the Vendor certifies that he/she is not in default for a period of six (6) months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).
19. Unless this Agreement is signed and returned by the Vendor and returned to Catherine Heidke-Program Advisor, University of Illinois at Urbana-Champaign, 227 Illini Union, 1401 W. Green Street, Urbana, IL 61801, on or before the November 13, 2009 this contract shall be completely null and void unless agreed to in writing by both parties.
20. No alcohol may be consumed on University of Illinois property. Vendor will not consume alcoholic beverages during load-in, the event, breaks(s), or load-out. Vendors found in possession of, consumption of, or in recent consumption of alcohol will be immediately dismissed from the premises.
21. **Insurance; Liability.** Vendor certifies that he/she is properly insured for any accident which might occur in connection with the event by the Vendor or anyone assisting the Vendor, or any vehicle/equipment being used in connection with the performance. Vendor may be requested via a Rider attached to this Agreement to provide a certificate of insurance verifying the minimum limits required. Vendor agrees to indemnify and hold harmless the University of Illinois and the Board of Trustees and their agents, servants and employees against all loss, damage and expense which they may sustain or become liable for on account of injury to or death of persons, or on account of damage to or destruction of property resulting in connection with the event by Vendor or his/her Subcontractors or due to or arising in any manner from the wrongful act or negligence of the Vendor or his/her Subcontractors or any employee of any of them.
22. Smoking is not permitted in the Illini Union.
23. The Illini Union reserves the right to remove any Vendor from the Event if there are violations of these terms of agreement.

In witness whereof, the parties hereto have cause this Agreement to be executed by its authorized representative(s).

**Board of Trustees of the
University of Illinois**

AGREED TO AND ACCEPTED BY:

By: _____
Walter K. Knorr, Comptroller

By: _____

Date: _____

Printed: _____

Attest:

By: _____
Michele Thompson, Sec. of the Board

Date: _____

Approved:

By: _____
Associate Director, Illini Union

By: _____
Program Advisor, Illini Union

**Standard form approved by Legal Counsel (RRO 07/28/09) Form expires 07/01/11
Changes to this form require Legal Counsel review.**

Please fill out the information on the form below:

Name: _____

Address: _____

Phone: _____

Email: _____

Please check all that apply to your booth and provide a brief description:

Reminder: Vendors are NOT permitted to merchandise any materials with the University of Illinois' former trademark "The Chief" or "Chief Illiniwek."

- Baskets _____
- Candles _____
- Clothing _____
- Dried/Pressed Flowers _____
- Glasswork _____
- Hair Accessories _____
- Jewelry _____
- Painting _____
- Pottery _____
- Stained Glass _____
- Toys _____
- Woodwork _____
- Other _____

Price Range: _____ to _____

Booth Space:

First Choice _____ Second Choice _____ Third Choice _____



Please provide me with _____ tables at \$5 each.

On the day of the Craft Fair, table rentals will cost \$10 each.

Electrical outlet needed No electrical outlet needed
(Vendor is responsible for providing extension cords)

\$ _____ Booth Fee (\$150 per booth)

\$ _____ Total for Tables

\$ _____ Amount Enclosed (checks made payable to the University of Illinois)

Date

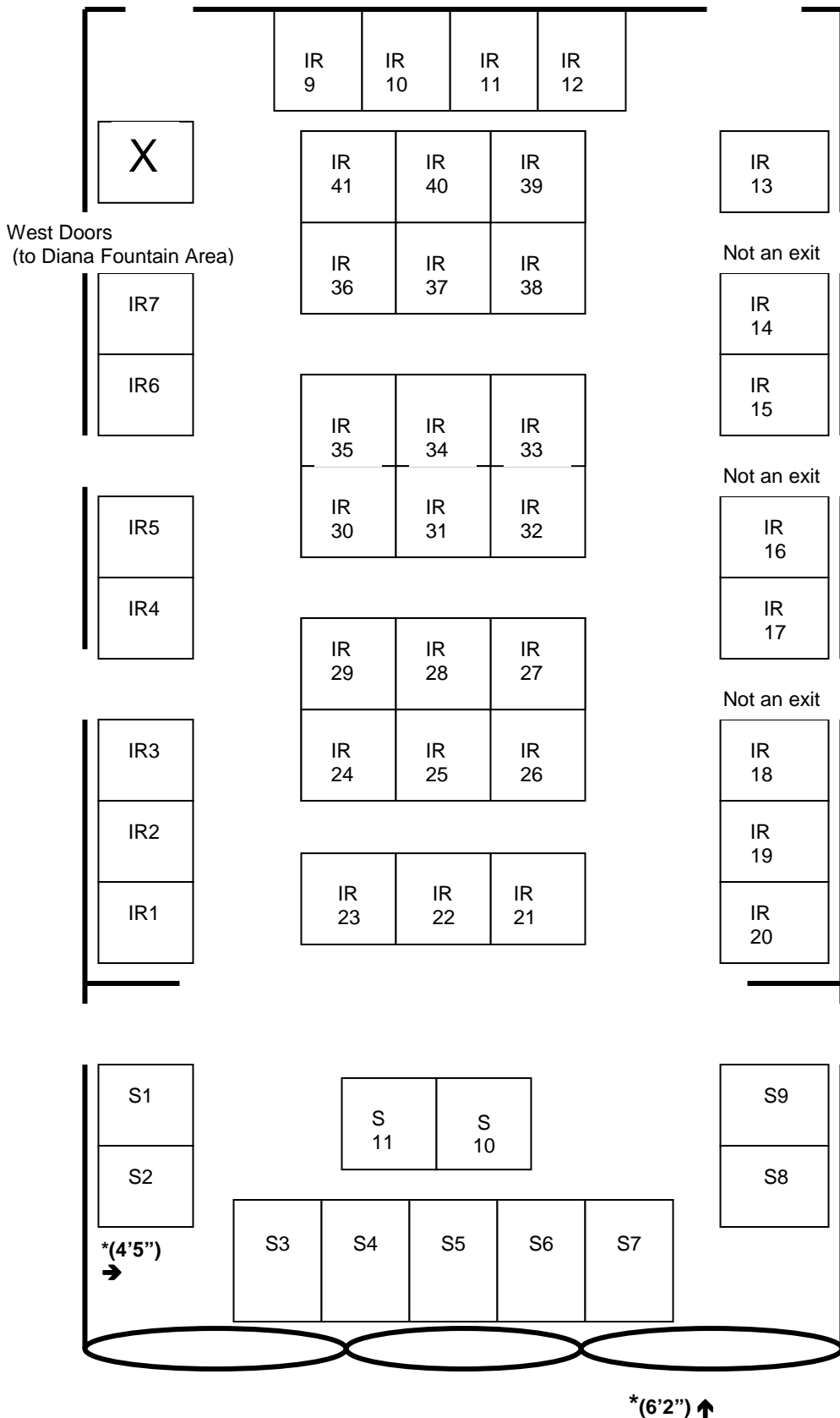
Vendor Signature



2008 IUBazaar Map

December 3 – 4, 2008

Illini Union Board



2008 Illini Union Bazaar

Rooms are drawn to scale
Booth size: 9x9
(2 chairs provided)

**Illini Union Board table
located in Southwest
Foyer**

* Indicates measured distance from wall to inner edge of pegboards used to obscure South Lounge furniture.

***Illini
Rooms***

***South
Lounge***

Note: Table **X** is Not Available.